

FREEMAN

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DISCOUNT PRICE
DEADLINE DATE
OCTOBER 10, 2011

**INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER**

C.I.R.O.B.E. • October 26-29, 2011

NAME OF SHOW: _____
COMPANY NAME _____ BOOTH #: _____
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS _____

For Assistance, please call 773-473-7080 to speak with one of our experts.

For fast, easy ordering go to www.myfreemanonline.com

Description	Qty.	Discount Price	Standard Price	Total
ELECTRICAL SERVICE				
BASIC POWER				
110/120 SINGLE PHASE / PER DAY				

1500 watt single outlet _____ \$105.00 \$140.00 \$ _____
2000 watt single outlet _____ \$125.00 \$145.00 \$ _____
Above 30 amps or 2000 watts Quoted on Request

HIGH POWER				
208 SINGLE PHASE / PER DAY				

15 amps single outlet _____ \$225.00 \$275.00 \$ _____
20 amps single outlet _____ \$250.00 \$300.00 \$ _____
30 amps single outlet _____ \$300.00 \$350.00 \$ _____
Above 30 amps or 3000 watts Quoted on Request

208 THREE PHASE / PER DAY				
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15 amps single outlet _____ \$250.00 \$300.00 \$ _____
20 amps single outlet _____ \$325.00 \$350.00 \$ _____
30 amps single outlet _____ \$500.00 \$600.00 \$ _____
Above 30 amps or 3000 watts Quoted on Request

ALL ELECTRICAL OUTLET REQUESTS ARE
CHARGED PER DAY

ELECTRICAL LABOR				
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One Half Hour Minimum charge for delivery & hook up of all A/V equipment (computers, monitors, on site order, etc.)

STRAIGHT TIME\$ 90.00
OVERTIME\$150.00
(1/2 hour minimum)

Description	Qty.	Discount Price	Standard Price	Total
ADDITIONAL EQUIPMENT				

300 watt flood _____ \$ 50.00 \$ 60.00 \$ _____
Power Strip _____ \$ 35.00 \$ 40.00 \$ _____
(Does not include electrical)
10' extension cord _____ \$ 15.00 \$ 20.00 \$ _____
Above 30 amps or 3000 watts Quoted on Request

Outlets will be powered down overnight.

Outlets requiring 24-hour service or dedicated circuits will be at double the rates.

All electrical outlets are charged per day.

Please complete the grid on the next page to indicate location of electrical power or drains.

PLUMBING SERVICES

WATER, COMPRESSED AIR, WASTE LINES

- Available on special written request.** Price dependent upon location of booth. Please specify amount, size, and type of service desired, with detailed drawings of equipment connections. Estimated charges are subject to reasonable adjustment due to any increase in labor costs occurring before the date of the show.
- All equipment and material furnished on this order by the Chicago Hilton shall remain the property of the hotel.
- Check one:
_____ Steamfitter _____ PSI
_____ Plumber (for Compressed Air Line)
(80 PSI limit) <Written Request Enclosed>

TOTALS

ELECTRICAL SERVICES TOTAL

_____ x _____ = _____
No. of days Daily Rate Subtotal
Subtotal _____ + **Tax (8%)** _____ = **TOTAL** _____

ELECTRICAL LABOR TOTAL

_____ x _____ = _____
No. of Workers Per Hour TOTAL

TOTAL COST

_____ + _____ = _____
SERVICES LABOR TOTAL

QUICK TIPS FOR EASY EXHIBITING

- If you have questions or need assistance in completing your order, please call the Exhibit Hall Dept. at the Hilton Chicago at 312/922-4400, Ext. 6535.
- Discount Pricing -- Applies to all orders when accompanied with full payment and received 14 days in advance.**
- To ensure order processing, full payment must accompany order.

FREEMAN electrical & plumbing

F R E E M A N

ELECTRICAL SERVICES

The grid below may be printed to layout your electrical requirements for booths up to 40' x 40' or used to develop your own plan for larger exhibits. Please complete as clearly as possible, indicating the following:

- 1. Location of the main power drop.** (Power needs to be distributed from one location at which a panel or other piece of electrical equipment will be installed. It is recommended that this equipment be placed in a closet, under a table/desk or in another location that keeps it out of sight.) Please provide specific dimensions.
- 2. Location and load to all outlets.** Please provide specific dimensions and wattages/amperages. *Please do not simply place an X where your power is required.*
- 3. Booth orientation.** Please provide surrounding aisle and/or booth numbers, particularly for island booths. Also, please try to orient your booth to the overall floor plan so that the diagram does not have to be rotated.

Show Name: _____ Dates: _____

Company Name: _____ Booth #: _____

Adjacent Aisle or Booth # _____

A large grid for layout planning, consisting of 40 columns and 40 rows of squares. The grid is surrounded by labels for adjacent aisle or booth numbers:

- Top: Adjacent Aisle or Booth # _____
- Bottom: Adjacent Aisle or Booth # _____
- Left: Adjacent Aisle or Booth # _____
- Right: Adjacent Aisle or Booth # _____

A measurement scale can be applied as necessary to reflect the size of your booth. (Minimum: 1 square = 1 foot)

SCALE: 1 SQUARE = _____ FOOT/FEET or _____ INCHES

SKILLED PROFESSIONALS AND COST-CONSCIOUS CHARGES

To free you from unnecessary problems or delays at the show, we urge you to review this summary of electrical requirements applicable to all exhibitors (These requirements are based on the City of Chicago Electrical Code). In addition, if you are not familiar with basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to the Hilton Chicago. If you need further information or clarification on any point, please write to the attention of the Hilton Chicago Exhibition Hall Manager.

BEFORE YOU SHIP, CHECK YOUR EQUIPMENT AGAINST THESE REQUIREMENTS

- All wiring and electrical equipment requires evidence of testing and approval by a nationally recognized testing laboratory.
- All electrical signs shall have permanent nameplate stating (1) size in feet and inches (2) weight and (3) maximum ampere load of the sign.
- All wiring that touches the floor must be "SO" cord, rated for extra hard usage.
- Wiring above floor level must be "SJ" cord, rated for hard usage.
- Zip cord is prohibited.
- Flexible cords must be 3-wire unless part of a specifically approved assembly.
- Motors of 3/4 HP and over must be equipped with a safety switch.
- Open clip sign sockets, latex or lamp cord wire in displays, duplex or triplex attachment plugs, are prohibited.

AT THE EXHIBITION

- Electrical fixtures that are part of your display must be installed during set-up and removed during pack-up by hotel electricians who are union members, whether an order has been placed or not. Charges will be made accordingly. All jobs are a minimum of one half hour time.
- General illumination of the area is provided.
- All outlets will be installed on the floor of the backwall of the standard booth. Connections from outlets to equipment shall be time and material.
- Any electrical connections to the building electrical systems, or extensions thereto, must be made by building electricians, not by the exhibitor.
- Extensions to the electrical system must be made by 3-wire flexible cord, type SO or equal, in lengths arranged so that there will be no more than one coil, 2 feet in diameter, of excess cord.
- Any cord run across a traffic lane must be encased in a substantial enclosure specifically approved for the purpose.
- No electrical equipment shall be attached to, or supported from, booth dividers.
- Permanently installed wiring on booths or displays must be encased in an approved metal raceway. Where flexibility is necessary, such as between booth sections or at connection points to the building system, type SO cord or equal, in lengths not to exceed 6 feet, with approved attachment plugs, may be used.
- Splices and terminations shall be made in an approved metal enclosure.
- All electrical material and equipment must use 3-wire cord and be grounded. Because of local and national ordinances, connections where wiring constitutes a fire hazard will not be allowed.

IMPORTANT NOTES

- All exhibits will be carefully inspected to determine if violations exist. If they do, qualified electricians are available to correct them. The work will be performed on a time and material basis. If the exhibitor does not wish to have the fault corrected, electrical services will not be connected.
- All material and equipment furnished by Hilton Chicago will remain the property of the Hilton Chicago.